

WEST CUMBERLAND UTILITY DISTRICT
MINUTES OF BOARD MEETING
March 15, 2022

1. President Jesse Iles called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Monte Garrett, Darrell Moore, Ed Pugh and Wayne Blankenship. Staff present: Field Supervisor Clayton Tanner, Field Worker Ronnie Kennedy and General Manager Melissa Bryant.
2. Visitors present was Ben Whitson with Water Leak Relief and Reni Riden.
3. There were no customer comments.

Ben Whitson presented the board with a contract renewal for Water Leak Relief with everything staying the same and just renewing the contract for another 2 years. **MOTION: 3/15/22-01** Wayne Blankenship moved, seconded by Darrell Moore to approve the contract for another 2 years. All voted aye. Motion carried.

4. **MOTION: 3/15/22-02** Darrell Moore moved, seconded by Monte Garrett to approve the Minutes of February 15, 2022 Board Meeting. All voted aye. Motion carried.

5a. **MOTION: 3/15/22-03** Wayne Blankenship moved, seconded by Monte Garrett to approve the financial statements for February. All voted Aye. Motion carried.

5b. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were no new water taps installed. There was 5 disconnected; All of those were reconnected.

5c. The water loss of 15.60% was reported for February. A copy of this report is attached.

5d. There were 2 leak repairs between January 14, 2022 and February 15, 2022. Emergency operation reports are attached.

Melissa reported that the latest field employee hired had quit and that she felt the starting pay for the position was too low. After much discussion a motion was made **MOTION: 3/15/22-04** Ed Pugh moved, seconded by Darrell Moore to increase the Field Worker II position from \$12 per hour to \$13.50 per hour and increase to \$14.50 after the 90-day probationary period. All voted aye. Motion carried. **MOTION: 3/15/22-05** Monte Garrett moved, seconded by Wayne Blankenship to increase the Field Worker I and Office Assistant pay by \$2.50 per hour effective immediately. All voted aye. Motion carried. **MOTION: 3/15/22-06** Ed Pugh moved, seconded by Monte Garrett to increase the pay of the General Manager and the Field Supervisor 7.8% effective immediately. All voted aye. Motion carried. Also, all current employees will not be eligible for another raise until July 1, 2023.

Other Business: The water authority was discussed and Melissa reported that she had been in contact with the County Mayor and it is in the very early stages and not a lot of information is available at this time, however he did state that the utility districts can be involved as little or as much as they choose.

Amending the budget was discussed and it was agreed that it would be better to work on amending the budget when it gets closer to the end of the fiscal year.


JLI


EHP


JWB

Wayne brought up that the utility should have a contingency plan for power outages. Ed Pugh stated that he thought the pump station at the airport should be started in the reconstruction process. The board agreed that 2 small generators should be purchased for each tank so that the telemetry would still work during a power outage. They also agreed to purchase a gas generator big enough to power the office, not to exceed that spending cap.

8. Adjournment.

MOTION: 3/15/22-07 Darrell Moore moved, seconded by Monte Garrett that the meeting be adjourned. All voted aye. Motion was carried.

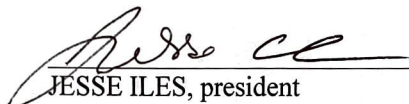
President ^{Iles}~~Garrett~~ adjourned the meeting at 8:02 pm.


The next Board Meeting will be held on April 19, 2022 at 6 PM.

All correspondence and documentation mentioned in the minutes are attached records of the minutes.

The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

4-19-2022
Date approved


JESSE ILES, president


ED PUGH, vice-president

Melina Bryant
MELISSA BRYANT, general manager

Wayne Blankenship
WAYNE BLANKENSHIP, secretary/treasurer