

WEST CUMBERLAND UTILITY DISTRICT  
MINUTES OF BOARD MEETING  
April 19, 2022

1. President Jesse Iles called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Monte Garrett, Darrell Moore, Ed Pugh and Wayne Blankenship. Staff present: Field Supervisor Clayton Tanner, Field Workers Ronnie Kennedy, Caleb Randolph and General Manager Melissa Bryant.
2. Visitors present was Brad Brown.
3. There were no customer comments.
4. **MOTION: 4/19/22-01** Monte Garrett moved, seconded by Darrell Moore to approve the Minutes of March 15, 2022 Board Meeting. All voted aye. Motion carried.
- 5a. **MOTION: 4/19/22-02** Wayne Blankenship moved, seconded by Monte Garrett to approve the financial statements for March. All voted Aye. Motion carried.
- 5b. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were 6 new water taps installed. There was 6 disconnected; 1 was not reconnected.
- 5c. The water loss of 14.95% was reported for March. A copy of this report is attached.
- 5d. There were no leak repairs between February 16, 2022 and March 15, 2022.

Other Business: The purchase of a new truck was discussed at this time and the board agreed to wait until the new budget to discuss.

Ed Pugh asked if commissioners should have been called when Melissa increased the pay of the new field employee that was hired from \$13.50 to \$14 per hour. She increased the pay because the board had discussed at the last meeting that if someone had a CDL license they should be compensated for it. The board members agreed his pay should have been increased but no one stated either way if all commissioners should have been contacted.

The board asked Melissa to come up with a draft for a pay scale for merit for obtaining licenses (ex. CDL, Certified Operator and Backflow). Also, Jesse asked if a cap should be put on each position and only give cost of living raises after that.

The purchase of a generator for the office was discussed and two quotes were obtained from Premier Generators and Cove Generators. The cost from Premier was \$9,800 and the cost from Cove was \$9,811.80. **MOTION: 4/19/22-03** Monte Garrett moved, seconded by Wayne Blankenship to accept the quote from Premier Generators. All voted aye. Motion carried.

Ed Pugh also brought up that the pump station at the airport needed to be taken down. **MOTION: 4/19/22-04** Ed Pugh moved, seconded by Monte Garrett to make a plan to tear down and rebuild the pump station at the airport. All voted aye. Motion carried.

  
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JLI

  
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EHP

  
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JWJB

**MOTION: 4/19/22-05** Ed Pugh moved to purchase a thumb for the excavator. Motion dies for lack of a second. The board agreed for Clayton to obtain prices for a thumb for the excavator and for Melissa to check and see if we could purchase a used one.

A budget meeting was set for May 13, 2022 at 8 am.

8. Adjournment.

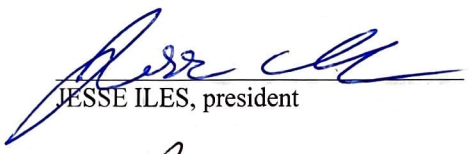
**MOTION: 4/19/22-06** Monte Garrett moved, seconded by Wayne Blankenship that the meeting be adjourned. All voted aye. Motion was carried.


President Iles adjourned the meeting at 6:55 pm.

The next Board Meeting will be held on May 17, 2022 at 6 PM.  
All correspondence and documentation mentioned in the minutes are attached records of the minutes.


The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

5-17-22  
Date approved

  
JESSE ILES, president

  
ED PUGH, vice-president

  
MELISSA BRYANT, general manager

  
WAYNE BLANKENSHIP, secretary/treasurer