

WEST CUMBERLAND UTILITY DISTRICT  
MINUTES OF BOARD MEETING  
January 19, 2021

1. President Monte Garrett called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Ed Pugh, Ed Anderson and Jesse Iles. Staff present: Field Supervisor Clayton Tanner, Field Worker Ronnie Kennedy and General Manager Melissa Bryant. Wayne Blankenship was absent.

2. Present was Reni Riden.

3. There were no customer comments.

4. **MOTION: 1/19/21-01** Ed Anderson moved, seconded by Jesse Iles to approve the Minutes of November 17, 2020 Board Meeting. All voted aye. Motion carried.

5a. **MOTION: 1/19/21-02** Ed Anderson moved, seconded by Jesse Iles to approve the financial statement for November & December. All voted Aye. Motion carried.

5b. The Field Operation report for November was reviewed. A copy of this report is attached. All samples were negative. There were 6 new water taps installed. There was 13 disconnected; 4 have not been reconnected. The Field Operation report for December was reviewed. A copy of this report is attached. All samples were negative. There were 2 new water taps installed. There was 18 disconnected; 3 have not been reconnected.

5c. The water loss of 20.88% was reported for November. A copy of this report is attached.  
The water loss of 17.48% was reported for December. A copy of this report is attached.

5d. There were 2 leaks between October 16, 2020 and November 16, 2020. There was 1 leak between November 17, 2020 and December 15, 2020. Emergency operation reports are attached.

Other Business:

6a. The service line replacement project is complete, there is some clean up to be done.

6b. Melissa Bryant reported that the window for the drive-thru is in, however instead of driving thru the lot where the equipment is stored, she felt it would be better if the drive-thru was made to come around the building, therefore more fencing would need to be installed and property obtained from the Town of Pleasant Hill and 3 more cameras installed around the back of the building for security. The Pleasant Hill Mayor was approached about the purchase, which is approximately 1/10 of an acre. She stated that the Town would like to receive \$14,000 to try and recoup some of the money they are having to pay back because the sales tax for WCUD was being distributed incorrectly. Also, the fencing was discussed and that cost is going to be approximately \$5000 and there will be an additional cost for gravel for the driveway. **MOTION: 1/19/21-03** Jesse Iles moved, seconded by Ed Anderson to offer the Town of Pleasant Hill \$1000 for the property and not to exceed \$1200. Also, not to exceed \$6500 for the rest of the completion of the drive-thru. All voted aye. Motion carried.

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ESA

  
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MHG

  
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JWB

6c. The election was discussed and Melissa reported that she had spoken with Don Scholes and that looked at the statute for the utilities election and there is no provision for mail in ballots. The election must be held in person. Therefore, the election will have to be pushed out until April 20, 2021.

Monte Garrett suggested that since we have been having so many leaks on Genetta Lane that it might be a good idea to replace that line in the near future.

8. Adjournment.

**MOTION:1/19/21-04** Monte Garrett moved, seconded by Jesse Iles that the meeting be adjourned. All voted aye. Motion was carried.

President Garrett adjourned the meeting at 6:49 pm.

The next Board Meeting will be held on February 16, 2020 at 6 PM.  
All correspondence and documentation mentioned in the minutes are attached records of the minutes.

The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

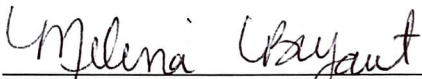
2-16-21

Date approved



MONTE GARRETT, president

ED ANDERSON, vice-president



MELISSA BRYANT, general manager



WAYNE BLANKENSHIP, secretary/treasurer