

WEST CUMBERLAND UTILITY DISTRICT
MINUTES OF BOARD MEETING
July 21, 2020

1. Vice-President Ed Anderson called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Jesse Iles, Ed Pugh and Wayne Blankenship. Staff present: Field Supervisor Clayton Tanner, Field Worker Ronnie Kennedy Office Assistant Carol Blaylock and General Manager Melissa Bryant.

2. Visitors present were Reni Riden.

3. Ms. Riden stated that one of our customers had spoken with her about leaving cash in the night box and not receiving credit for it. Melissa stated that while the office was closed a couple of customers had mistakenly left their payment in the envelope box. Both the envelope box and the night box are clearly marked.

4. **MOTION: 7/21/20-01** Jesse Iles moved, seconded by Wayne Blankenship to approve the Minutes of June 16, 2020 Board Meeting. All voted aye. Motion carried.

5. **MOTION: 7/21/20-02** Wayne Blankenship moved, seconded by Jesse Iles to approve the financial statement for June. All voted Aye. Motion carried.

6a. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were 5 new water taps installed. There was 10 disconnected; 1 has not been reconnected.

6b. The water loss of 15.80% was reported for June. A copy of this report is attached.

6c. There were 2 leaks between May 15, 2020 to June 15, 2020. Emergency operation reports are attached.

The Cowpen tank was discussed and Clayton stated that it might be a good idea to explore selling the property tank and all to the property owners adjacent to the tank. The board agreed for Clayton and Melissa to explore this option.

Other Business:

7a. Ed Anderson stated that he spoke with a company and that they didn't have time to get into the details of exploring retirement options for the utility. Board members agreed that the benefits the employees receive are sufficient at this time. **MOTION: 7/21/20-03** Wayne Blankenship moved, seconded by Jesse Iles to leave the retirement as-is at 3%. All voted aye. Motion carried.

7b. The service line replacement project was discussed and 721 services have been replaced.

7c. Bell Rd project is to begin on July 23rd and hopefully be completed in a couple of weeks.

The Town of Pleasant Hill requested to use the utilities parking lot to distribute meals and do a drive-thru census form one evening after the utility is closed. The board agreed that would be fine as long as it didn't interfere with customers paying their bills.


ESA


MHG


JWB

8. Adjournment.

MOTION: 7/21/20-04 Jesse Iles moved, seconded by Wayne Blankenship that the meeting be adjourned. All voted aye. Motion was carried.

Vice-President Anderson adjourned the meeting at 6:34 pm.

The next Board Meeting will be held on August 18, 2020 at 6 PM.

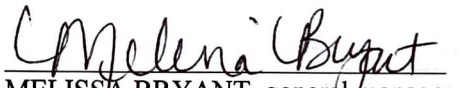
All correspondence and documentation mentioned in the minutes are attached records of the minutes.

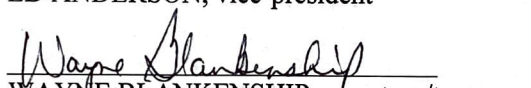
The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

8-18-2020
Date approved


MONTE GARRETT, president


ED ANDERSON, vice-president


MELISSA BRYANT, general manager


WAYNE BLANKENSHIP, secretary/treasurer