

WEST CUMBERLAND UTILITY DISTRICT
MINUTES OF BOARD MEETING
July 16, 2019

1. President Jerry Graham called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Monte Garrett, Jesse Iles, Ed Anderson and Wayne Blankenship. Staff present: Field Manager Jammie Bowman and Office Manager Melissa Bryant.
2. Visitors present were Darrell Moore, Carole Selby, Penny Whaley, Reni Riden & Eula Lemieux.
3. There were no customer concerns.
4. **MOTION: 7/16/19-01** Wayne Blankenship moved, seconded by Monte Garrett to approve the Minutes of June 18, 2019 Board Meeting. All voted aye. Motion carried.
5. **MOTION: 7/16/19-02** Ed Anderson moved, seconded by Monte Garrett to approve all financial statements for June. All voted Aye. Motion carried.
- 6a. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were no new water taps installed. There were 10 disconnects; 5 was not reconnected.
- 6b. The water loss of 17.58% was reported for June. A copy of this report is attached.
- 6c. There were 2 leaks between May 16, 2019 and June 14, 2019.

The field manager reported that there was a leak on a water meter that was vacant on River Rd and that he had turned it off at the main line and removed it. Commissioner Garrett felt that the service should be put back on because the property owner would want it there. Melissa Bryant stated that the line use to end there and that it might be an old meter that went to a property that already had a meter. **MOTION: 7/16/19-03** Wayne Blankenship moved, seconded by Jesse Iles to contact the property owner and find out if they had purchased a meter and report back to the board at the next meeting. All voted aye. Motion carried.

Melissa Bryant requested to hire Josh Stone to train and advise on preparing for the audit. She stated that the cost would be \$100 per hour and take about 8 to 9 hours. **MOTION: 7/16/19-04** Jesse Iles moved, seconded by Wayne Blankenship to hire Josh Stone and not to exceed \$1000.00. All voted aye. Motion carried.

Old Business:

7a. **MOTION: 7/16/19-05** Jesse Iles moved seconded by Wayne Blankenship to hire Eddie Barnwell for \$15.00 per hour as project inspector. All voted aye. Motion carried.

Commissioner Graham asked if the water loss for individual zone meters could be calculated and used to help if finding leaks. Melissa and Jammie agreed that it could be done.



ESA



JLG



JWB

Commissioner Graham also asked about installing valves that we already have instead of buying new ones. Jammie felt as though the valves we had for a while might cause future problems because we've had them for so long. Commissioner Garrett advised Jammie on how to tell if the valves are good.

9. Adjournment.

MOTION: 7/16/19-06 Ed Anderson moved, seconded by Jesse Iles that the meeting be adjourned. All voted Aye. Motion was carried.


President Graham adjourned the meeting at 7:40 pm.

The next Board Meeting will be held on August 20, 2019 at 6 PM.
All correspondence and documentation mentioned in the minutes are attached records of the minutes.


The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

8-20-19
Date approved


JERRY GRAHAM, president


ED ANDERSON, vice-president


MELISSA BRYANT, office manager


WAYNE BLANKENSHIP, secretary/treasurer