

WEST CUMBERLAND UTILITY DISTRICT  
MINUTES OF BOARD MEETING  
August 20, 2019

1. President Jerry Graham called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Monte Garrett, Jesse Iles, Ed Anderson and Wayne Blankenship. Staff present: Field Manager Jammie Bowman and Office Manager Melissa Bryant.

2. Visitors present were Susan Bowman & Reni Riden.

3. There were no customer concerns.

4. **MOTION: 8/20/19-01** Ed Anderson moved, seconded by Jesse Iles to approve the Minutes of July 16, 2019 Board Meeting. All voted aye. Motion carried.

5. **MOTION: 8/20/19-02** Jesse Iles moved, seconded by Ed Anderson to approve all financial statements for July. All voted Aye. Motion carried.

6a. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were no new water taps installed. There were 13 disconnects; 4 was not reconnected.

6b. The water loss of 21.15% was reported for July. A copy of this report is attached.

6c. There were 2 leaks between June 15, 2019 and July 15, 2019.

Jammie also reported that he had gotten his backflow license and we would use Rick Mayberry until the end of the year and give him time to get the machine that does the testing calibrated.

Other Business:

7a. Monte Garrett requested that the retirement plan for employees be discussed and asked Melissa to obtain information on the TCRS state retirement. Ms. Bryant reported that in order to know the cost of the plan a study would have to be done and the cost of the study is \$1200.00. **MOTION: 8/20/19-03** Monte Garrett moved seconded by Ed Anderson to get the study done. All voted aye. Motion carried.

7b. Jammie reported that there is a crew working on Red Rd and that approximately 30 services have been replaced. Monte Garrett asked about the area of Bell Rd where a leak had been repaired recently and the waterline is in the road. He stated that it might be cheaper to install a new line off the road and get it out of the center of the road. He asked Jammie to contact Scott Blaylock with the county road department and find out how they will want the road fixed back when the utility comes through replacing service lines and report back to the board at the next meeting.

7c. Liability insurance quotes were presented as follows: Brown Insurance - \$13,634.00 and Swallows Insurance - \$12,670.00. **MOTION: 08/20/19-04** Wayne Blankenship moved, seconded by Ed Anderson to purchase insurance from Swallows for the amount of \$12, 670.00. All voted aye. Motion carried.

  
ESA

  
JLG

  
JWB

Melissa Bryant requested an upgrade to the computer system to link meter and account numbers to the mapping system we currently have. **MOTION: 08/20/19-05** Monte Garret moved, seconded by Wayne Blankenship to purchase the upgrade for no more than \$1575.00. All voted aye. Motion carried.

Melissa also requested a payment plan on behalf of Tony Rimes who had an excessive bill due to leakage and she has already used her leak protection insurance. **MOTION: 8/20/19-06** Ed Anderson moved, seconded by Jesse Iles to offer her a plan of \$50 per month plus the regular water bill but not to go below \$25 per month. All voted aye. Motion carried.

Jerry Graham brought up a conversation that he and Jammie had a few weeks ago and Jammie stated that one commissioner couldn't come in and tell him what to do, that the board as a whole had to vote on specific tasks requested from employees. The rest of the board agreed and reiterated that if any commissioner has something that they would like for an employee to do to bring it up in a meeting to be discussed and voted on.

Monte asked Jammie to get prices on gravel to try and get the best price.

9. Adjournment.

**MOTION: 8/20/19-07** Ed Anderson moved, seconded by Jesse Iles that the meeting be adjourned. All voted Aye. Motion was carried.

President Graham adjourned the meeting at 8:30 pm.

The next Board Meeting will be held on September 17, 2019 at 6 PM.  
All correspondence and documentation mentioned in the minutes are attached records of the minutes.

The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

9-17-19  
Date approved

Jerry S. Graham  
JERRY GRAHAM, president

Ed Anderson  
ED ANDERSON, vice-president

Melissa U Bryant  
MELISSA BRYANT, office manager

Wayne Blankenship  
WAYNE BLANKENSHIP, secretary/treasurer