

WEST CUMBERLAND UTILITY DISTRICT
MINUTES OF BOARD MEETING
December 17, 2019

1. President Jerry Graham called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Jesse Iles, Ed Anderson Monte Garrett and Wayne Blankenship. Staff present: Field Manager Jammie Bowman and Office Manager Melissa Bryant.
 2. Visitors present were Laura Williams, Jeraldine Ziegele with Rural Solutions LLC, Joe Savage with Parsons & Wright CPA & Reni Riden.
 3. Reni Riden asked why the water loss had not come down even though we have replaced two thirds of the service lines in the system. Jammie Bowman stated that the tightening down on service lines causes other weakened areas in the system to leak and that it is an on going process.
 4. **MOTION: 12/17/19-01** Ed Anderson moved, seconded by Wayne Blankenship to approve the Minutes of November 19, 2019 Board Meeting. All voted aye. Motion carried.
 5. **MOTION: 12/17/19-02** Monte Garrett moved, seconded by Ed Anderson to approve all financial statements for November. All voted Aye. Motion carried.
 - 6a. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were 4 new water taps installed. There were 17 disconnects; 7 were not reconnected.
 - 6b. The water loss of 27.27% was reported for November. A copy of this report is attached.
 - 6c. There was 1 leak between October 16, 2019 to November 14, 2019.
- Other Business:
- 7a. Joe Savage with Parsons & Wright CPA presented the audit and went over it with the board. He stated that the utility is in good financial standing and recommended updating the overtime policy for employees and refinancing the loans the utility currently has. **MOTION: 12/17/19-03** Ed Anderson moved, seconded by Jesse Iles to approve the 2018-19 audit. All voted aye. Motion carried.
 - 7b. The contract with Rural Solutions to put a tower on the Pomona Tank for internet was discussed **MOTION: 12/17/19-04** Monte Garrett moved, seconded by Ed Anderson to approve the contract after proof of insurance and been obtained and added to the contract with Rural Solutions named on the insurance certificate, and Jerry Graham to sign after it is obtained. All voted aye. Motion carried.
 - 7c. The service line replacement project was discussed and Jammie reported that 321 services have been replaced as of 12/16/19. The crew is currently working on Cowpen Rd. Monte Garrett asked if the Q nuts were included in the budget for materials, Jammie stated no, and Monte stated that the budget may need to be revised.



ESA



JLB



JWB

7d. The Bell Road project was discussed, Jammie reported that 1 quote for materials has been received and there will be more to come. Monte & Jammie discussed the responsibilities of the contractor. **MOTION: 12/17/19-05** Ed Anderson moved, seconded by Wayne Blankenship to have a called meeting to discuss it further. All voted aye. Motion carried.

7e. Purchasing a truck was discussed. **MOTION: 12/17/19-06** Ed Anderson moved, seconded by Monte Garrett to purchase a ¾ ton truck for the lowest bid price to be agreed upon by Jammie and Monte to be purchased within a reasonable length of time. Jesse voted no. The rest voted aye. Motion carried.

7f. **MOTION: 12/17/19-07** Ed Anderson moved, seconded by Jesse Iles to place Monte Garrett as President of the board. Monte voted no. The rest voted aye. Motion carried. **MOTION: 12/17/19-08** Jesse Iles moved, seconded by Wayne Blankenship to leave Ed Anderson as Vice-President and Wayne Blankenship as Secretary/Treasurer. All voted aye. Motion carried.

Jerry Graham asked the board to vote on joining the State Collateral Pool with Cumberland County Bank. **MOTION: 12/17/19-09** Ed Anderson moved, seconded by Monte Garrett to authorize Jerry Graham to sign the form to join the State Collateral Pool with Cumberland County Bank. All voted aye. Motion carried.

9. Adjournment.

MOTION: 12/17/19-10 Ed Anderson moved, seconded by Jesse Iles that the meeting be adjourned. All voted Aye. Motion was carried.

President Graham adjourned the meeting at 8:06 pm.

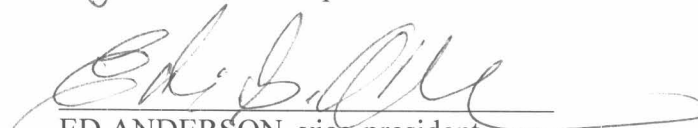
The next Board Meeting will be held on January 21, 2020 at 6 PM.

All correspondence and documentation mentioned in the minutes are attached records of the minutes.

The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

1-21-20
Date approved


JERRY GRAHAM, president


ED ANDERSON, vice-president


MELISSA BRYANT, office manager


WAYNE BLANKENSHIP, secretary/treasurer