

WEST CUMBERLAND UTILITY DISTRICT
MINUTES OF BOARD MEETING
May 21, 2019

1. President Jerry Graham called the meeting of the West Cumberland Utility District Board of Commissioners meeting to order at 6:00 PM. Present were commissioners: Monte Garrett, Jesse Iles, Ed Anderson and Wayne Blankenship. Staff present: Field Manager Jammie Bowman and Office Manager Melissa Bryant.

2. Visitors present were Darrell Moore & Eula Lemieux.

3. There were no customer concerns.

4. **MOTION: 5/21/19-01** Jesse Iles moved, seconded by Ed Anderson approve the Minutes of April 16, 2019 Board Meeting, April 30, 2019 Called Meeting and May 17, 2019 Budget Meeting. All voted aye. Motion carried.

5. **MOTION: 5/21/19-02** Ed Anderson moved, seconded by Jesse Iles to approve all financial statements for April. All voted Aye. Motion carried.

6a. The Field Operation report was reviewed. A copy of this report is attached. All samples were negative. There were 3 new water taps installed. There were 11 disconnects; 2 was not reconnected.

6b. The water loss of 21.9% was reported for April. A copy of this report is attached.

6c. There were 2 leaks between March 15, 2019 and April 15, 2019.

Old Business:

7a. There was no old business.

Jammie Bowman spoke to board about the incentives for employees and stated that he felt it was unfair to Melissa Bryant that everyone receives the same longevity pay when she has been with the utility for 26 years. The board discussed different options for calculating longevity pay. **MOTION: 5/21/19-03** Monte Garrett moved, seconded by Wayne Blankenship to increase the amount given to Melissa Bryant to \$1000. All voted aye. Motion carried. The board stated that they would discuss employee longevity pay again at next year's budget meeting.

8. **MOTION: 5/21/19-04** Ed Anderson moved, seconded by Jesse Iles to approve the budget with the correction of employee bonuses, which would add \$500. All voted aye. Motion carried.

Jesse Iles brought up employee holidays. **MOTION: 5/21/19-05** Wayne Blankenship moved, seconded by Monte Garrett to add MLK day, Presidents day, Columbus day and Veterans Day to the employee holiday schedule. All voted aye. Motion carried.

ESA



JLG



JWB

Also, Monte Garrett asked if Jammie had gotten the number of bores for the service line project and he stated that Eric had gotten them. He asked if that could be added as an addendum to the information given to contractors bidding on the project. Melissa stated that she would e-mail them the information.

9. Adjournment.

MOTION: 5/21/19-06 Jesse Iles moved, seconded by Ed Anderson that the meeting be adjourned. All voted Aye. Motion was carried.

President Graham adjourned the meeting at 6:54 pm.

The next Board Meeting will be held on June 18, 2019 at 6 PM.
All correspondence and documentation mentioned in the minutes are attached records of the minutes.

The minutes above are approved by the following to be the official records of the West Cumberland Utility District Board of Commissioners meeting:

6-18-19

Date approved



JERRY GRAHAM, president

ED ANDERSON, vice-president



MELISSA BRYANT, office manager



WAYNE BLANKENSHIP, secretary/treasurer